



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize an amendment to MT#11043 for Condensed Curriculum International, Inc. (CCI) to correct the contract term expiration date to reflect March 31, 2026 as shown on Exhibit A, and to increase the fiscal threshold providing the ability to pay invoices covering the agreed revenue share. Fiscal Impact: Estimated expense \$345,000.00, Net revenue \$345,000.00, Cumulative total: Estimated \$345,000.00

Presenter(s): Steven Tinsley,

What is the purpose of this contract and why is it needed? The purpose of this amendment is to edit the contract term expiration date to reflect March 31, 2026 as shown on Exhibit A, and to increase fiscal threshold for MT#11043 from \$300,000.00 to \$345,000.00. The increase in fiscal authority is to cover payment for invoices received from in-demand healthcare training's. The revenue share is 50/50, requiring fiscal authority approval to fulfill payment for invoices received.

What procurement process or bid waiver was used and why? A bid waiver exception for professional services (instructional services) per FLDOE 6A-14.0734 and per College Procedure A6Hx2-6.34 was used. The programs are required to follow healthcare Industry Standards for certifications, with externship options, aligning with the staffing needs of healthcare organizations and hospital partners in Broward County to address the urgent healthcare shortage. Fluctuations in enrollment are expected based on funding availability and economic factors (including Career Source Vouchers).

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes, this expenditure was budgeted.

What fund, cost center and line item(s) were used? Funds: FD107, Cost Center: CC0073, Programs: PG000120
Line Item: 64500: Other Services.

Has Broward College used this vendor before for these products or services? Yes, Broward College has used Condensed Curriculum International (CCI) for the past five years (since 2019).

Was the product or service acceptable in the past? Yes, the product or service was acceptable in the past.

Was there a return on investment anticipated when entering this contract? Yes, there is an anticipated return on investment.

Was that return on investment not met, met, or exceeded and how? Yes, the return on investment was met. The certification pass rate goal of 80% was achieved. These programs prepare students for certification attainment, clinical externships, and quick entry into the workforce, which addresses the shortage in the healthcare industry. Healthcare certifications attained include Clinical Medical Assistant, EKG Technician, Medical Administrative Assistant, Medical Billing and coding, Pharmacy Technician, Phlebotomy Technician, and Patient Care Technician.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? This directly feeds into the Social Enterprise strategy:

1. Empower Student Development: Provide students with a customized learning experience by responding to the distinct needs of students and the community. Customize Learning Experiences through Multiple Modalities
2. Customize Learning Experiences through Multiple Modalities: Answer the Call for Health Care Professionals, clinical placement provides students with on-the-job training which could potentially lead to employment.

Did the vendor amend Broward College’s legal terms and conditions [to be answered by the Legal Office] if the College’s standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated expenses \$345,000.00 and estimated revenue \$345,000.00 from Cost Center: CC0073, BU060, FD107, PG000120. Cumulative total: estimated \$345,000.00.

08/20/24	CC0073 · Continuing Ed / Economic Development	\$0.00
08/20/24	CC0073 · Continuing Ed / Economic Development	(\$45,000.00)
		TOTAL: (\$45,000.00)













APPROVAL PATH: 12397 Condensed Curriculum International, Inc. (CCI) Online Services 2024-2026

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Diane Peart	AVP Review		✔ Completed	
2	Steven Tinsley	SVP of Workforce Education and In		✔ Completed	
3	Alina Gonzalez	Review		✔ Completed	
4	Raj Mettai	Review		✔ Completed	
5	Natalia Triana-Aristizabal	Contracts Coordinator		✔ Completed	
6	Orlando Aponte	Procurement Approval		✔ Completed	
7	Rabia Azhar	CFO Review		✔ Completed	
7	Christine Sims	Budget Departmental Review		✔ Completed	
7	Legal Services Review Group	Review and Approval for Form and		✔ Completed	
8	Board Clerk	Agenda Preparation		✔ Completed	
9	District Board of Trustees	Meeting	11/12/24 11:00 AM	⌚ Pending	
10	Electronic Signature(s)	Signatures obtained via DocuSig 		⌚ Pending	
11	Natalia Triana-Aristizabal	Contracts Coordinator		⌚ Pending	



**FIRST AMENDMENT TO CONTRACT FOR SERVICES
TERMS AND CONDITIONS AGREEMENT**

THIS AMENDMENT is made and entered into as of this 18th day of October, 2024,
by and between

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

(hereafter referred to as BC),
a political subdivision of the State of Florida,
whose mailing address is
111 East Las Olas Blvd, Fort Lauderdale, Florida 33301

and

Condensed Curriculum International, Inc.

(hereafter referred to as CCI),
who is located at
214 Little Falls Road, Fairfield, NJ07004

WHEREAS, the parties entered that certain Contract for Services Terms and Conditions dated as of April 1, 2023 (the “Agreement”) to provide online healthcare programs and industry job skills training;

WHEREAS, the parties desire to amend the Agreement.

NOW THEREFORE, the parties agree as follows:

1. **Amendment(s)**.

To correct a scrivener’s error, the expiration date of the Agreement in the first paragraph of the Agreement is hereby modified from April 30, 2025 to reflect the correct date of March 31, 2026, as originally specified in Exhibit A to the Agreement.

2. **Authority**. Each person signing this Amendment on behalf of a party individually warrants that he or she has full legal power to execute this Amendment on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Amendment.

3. **No further amendments**. All remaining terms in the Agreement remain the same, including, but not limited to, any termination rights granted to BC in the Agreement, which all parties hereto acknowledge and agree remains in full force and effect as applicable to any and all agreements, addendums, and/or amendments applicable hereto.

IN WITNESS WHEREOF, the Parties or their duly authorized representatives hereby execute this Amendment on the date first written above.

FOR CCI

Condensed Curriculum International, Inc.

By _____

Name _____

Title _____

FOR BC

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

By _____

Name _____

Title _____